



STATE OF MARYLAND

Community Health Resources Commission

45 Calvert Street, Annapolis, MD 21401, Room 336

Martin O'Malley, Governor – Anthony G. Brown, Lt. Governor
John A. Hurson, Chairman – Mark Luckner, Executive Director

TO: CHRC-DDA Infrastructure Grantees

FROM: Mark Luckner, Executive Director, Community Health Resources Commission
Frank W. Kirkland, Executive Director, Developmental Disabilities Administration

DATE: August 27, 2012

RE: Update on Round Two Award Payments
Interim Report Deadline and Guidance
Process for Awarding "Lottery Grants"

The following is an update on Developmental Disabilities Administration (DDA) and Community Health Resources Commission (CHRC) Infrastructure Grant awards.

UPDATE ON ROUND TWO AWARD PAYMENTS

We regret that distribution of Round Two grant funding (Standard and Lottery) has been delayed, and anticipate that funds will be distributed within the first two weeks of September. We apologize for this delay.

INTERIM REPORT DEADLINE AND GUIDANCE

The deadline to submit Interim Reports (September 1st) has been extended by one month. Interim reports are now due to the CHRC no later than October 1, 2012.

The following are guidelines for submitting the Interim Report:

- Attached is a Reporting Form which provides instructions on the reporting requirements for the Interim and Final Reports. Please use this form to complete your Interim Report;
- A single report should be submitted for Round One and Round Two grant funds (Standard or Lottery Funding);
- If your organization has expended all grant funds and completed all grant funded activities by October 1, 2012, the submission of your Interim Report will also serve as your Final Report. CHRC will review your report submitted on October 1 and contact you if additional information is required. For example, if your organization utilized its full grant award to hire contractors to complete renovations, and these renovations were completed and payments were provided prior to October 1 (documentation will be required), then the submission of your Interim report on October 1, will serve as your Final Report.
- If your organization has already submitted an Interim Report to the CHRC, you do not need to resubmit your report using this template. CHRC staff will review your reporting materials and will contact your organization if more information is needed.

Please email reports and supporting documentation to: melissa.noyes@maryland.gov.

PROCESS FOR AWARDING “LOTTERY GRANTS”

The CHRC has received inquiries regarding the process which "Lottery Funding" grants were selected. Following is an overview of the process used to distribute lottery funds and the list of "Lottery Funding" grantees.

The CHRC and DDA issued a total of two rounds of funding for the CHRC-DDA Infrastructure Grants, to distribute approximately \$6 million available in grant funding. The initial Call for Proposals resulted in 116 grant awards totaling \$4,790,458, leaving \$1,209,542 in available/unawarded funding. Department of Health and Mental Hygiene (DHMH) leadership requested the Commission to execute a second round of the Call for Proposals. In this second round, applicants could submit a request up to \$10,000 in “Standard Funding” and up to \$5,000 in “Lottery Funding”. The second round resulted in 103 “Standard Funding” awards, totaling \$1,028,252, leaving \$180,616 remaining for potential “Lottery Funding” awards.

The CHRC received a total of 103 applications requesting lottery funding, and each application for the lottery that met the criteria for approval was assigned a number (i.e. 1-86) by the CHRC. The range of application numbers were then entered into an internet-based random number generator tool available at <http://www.randomizer.org/form.htm>. The tool generated all assigned numbers in a string format (i.e. 66, 40, 11, etc.), and awards were made to applicants in the order that their assigned number appeared in the random string, until all available grant funds were awarded. This “lottery” was held on June 25, 2012, was monitored by three witnesses comprised of CHRC, DHMH, and DDA staff, and resulted in 37 applications, totaling \$179,265.

The following table summarizes the grant awards for the CHRC-DDA Infrastructure Grants.

	# of Awards	Subtotal
Round One	116	\$4,790,458
Round Two ('Standard')	103	\$1,028,252
Round Two ('Lottery')	37	\$179,265
Total	256	\$5,997,975

CHRC-DDA Infrastructure Grants – Lottery Funding Grantees

1. Alliance, Inc
2. Apex Network Consolidated, Inc.
3. CALMRA, INC
4. Change, Inc.
5. Charles County HARC, Inc
6. Chesapeake Care Resources
7. Chesterwye Center, Inc
8. Community Support Services For Deaf
9. CSAAC, Inc
10. Dominion Resource Center, Inc.
11. Epilepsy Association of the eastern Shore
12. Flying Colors of Success, Inc.
13. Goodwill Industries, Hagerstown
14. Home Sweet Home, Inc.
15. Humanim
16. Jewish Foundation for Group Homes, Inc.
17. Jubilee Association of Maryland, Inc.
18. Langton Green, Inc.
19. Lower Shore Enterprises
20. Maryland Community Connection
21. Maryland Neighborly Networks
22. MedSource Community Services, Inc.
23. New Horizons Support Services
24. Pool of Bethesda Community Services
25. Ray of Hope, Inc.
26. Richcroft, Inc.
27. Saint Coletta of Greater Washington, Inc.
28. Son-Grace, Inc
29. Spectrum Support, Inc.
30. Star Community, Inc.
31. The Arc of Northern Chesapeake Region
32. The Arc of Prince George's County
33. The Arc of the Central Chesapeake Region, Inc.
34. The Arc of Washington County
35. The League for People with Disabilities
36. Untied Cerebral Palsy of Central Maryland, Inc.
37. Washington County Human Development Council

Please do not hesitate to contact the CHRC if there are any questions regarding the reporting process or other questions regarding your CHRC-DDA Infrastructure grant. Thank you.